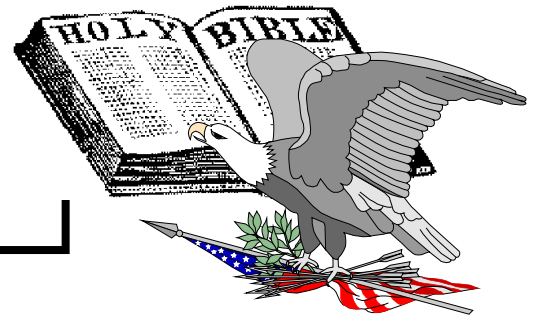




School - wide Rules for Elementary Students and Teachers



Hallway Procedure

- Inside Voice (whisper)
- Walk in an orderly manner
- Stay to right, single file with hands at your side

Bathroom Procedure

- No talking
- Open stall
- Use toilet
- Flush when finished
- Wash and dry hands
- Exit

Exiting Procedure for Recess/Gym & Other School Activities

- Line up alphabetically.
- Students will use Hallway Procedure to return to classroom.
- Sit quietly until teacher gives directions.

Playground Safety Procedure

- Only balls are to be thrown.
- Use equipment appropriately (See back side for specific rules about equipment).
- Think of others first: Share time on the equipment. Have good sportsmanship.
- Line up when bell rings.

(Special Note: Blowing of whistle means emergency. Stop, look, listen and line up quickly and quietly. Wait for directions.)

If someone gets hurt, tell playground teacher!

Have fun and watch out for each other!

GUIDELINES FOR USING EQUIPMENT APPROPRIATELY



SWINGS

- Sit upright in the seat.
- Stop before getting out.
- Stay a safe distance from the swings.

ng Horses: Primary grades ONLY K-5, 1st & 2nd

Regular Swings: All ages

TEETER-TOTTER

- One child sitting, and holding on to the handle.
- Be careful when you get off.

MERRY-GO-ROUND

- Watch out for each other when getting on.
- Hands and feet remain stationary unless pushing to go faster.
- Listen to other riders about speed.
- Be careful when getting off.



MONKEY BARS

- No Chicken games or pulling off other students.
- Girls remember modesty; wear shorts under dress.

TIRES

- No pushing or shoving.
- Weather will determine use.
- Tag is O.K.

OPEN FIELD

- Obey boundaries; side is fence out of bounds.
Do not go beyond ½ way out from west playground fence.
- All ages play and share together.

CLASSROOM RULES

- Follow Directions
- Look
- Listen
- Do tasks immediately



PROCEDURE FOR INTERRUPTING A CLASSROOM

- Visitor knock Please wait for response before opening or peeking into classroom
 - Teacher responds
 - Students stand up
 - Visitor responds
 - Students are seated
 - Students continue with activity
- (Parents and friends please leave forgotten items under coat or on student's hook in the hallway.)

AFTER - SCHOOL DISMISSAL

- Listen for teacher to give directions for dismissal
- Go into the hall and get coat, backpack & papers
- Return to classroom and wait for your parent

HOW TO GET SOMEONE'S ATTENTION

- Look at the person
- Signal appropriately for attention
- Wait to be called on, or chosen
- Use a nice voice



FIRE DRILL PROCEDURE



- Immediately: STOP, LOOK, LISTEN
- Stand up
- Line up
- Turn off lights
- Take class list
- Close doors
- Exit

Special Note: Talking is not acceptable



CHAPEL PROCEDURE

- Follow hallway procedure to chapel area
- Sit with legs crossed or to the side
- Inside voice (whispering)
- Listen & respond respectfully

