



# Enrollment Contract

(Jr. High: 7<sup>th</sup> & 8<sup>th</sup> Grade)

Revised 2-19

I, \_\_\_\_\_, hereinafter designated “the undersigned,” hereby submit application for enrollment of my ward or child, \_\_\_\_\_, hereinafter designated as “child”, at Paradise Valley Christian School to participate in one of the following programs.

**Grade Level Entering:** \_\_\_\_\_ **Hours: 8:00-3:00** **Cost:** \_\_\_\_\_

**Jr. High Registration Fees:** In consideration thereof, the undersigned hereby agrees to pay Paradise Valley Christian School a **non-refundable fee of** \_\_\_\_\_ for the purchase of student’s textbooks and workbooks. **Half of the registration fee is payable upon application for enrollment to reserve a space.** Second payment is due on or before September 30<sup>th</sup> of said school year. If enrolled on or after October 1<sup>st</sup> book fee arrangements will be as follows: \_\_\_\_\_.  
This book fee is non-refundable and includes only consumable books.

**Tuition Payment:** The undersigned agrees to make all tuition payments in full on or before the twenty-fifth (25<sup>th</sup>) day of each month. Two easy pay options are available for your convenience.

\_\_\_\_\_ **Option 1: Cash or Check** Best option for payment is cash or check.

\_\_\_\_\_ **Option 2: Visa, Master Card and Discover credit cards or debit cards** will be accepted. The office has a credit card machine which accepts the above cards. All credit cards will be charged \$4.00 per transaction. There is no charge for use of debit cards.

**Late Payment Fees:** The undersigned is responsible for fulfilling the financial obligations as they relate to the payment of the required tuition fees. In the event payment is not made within 30 days after the 1st day of the month, a letter will be sent asking for payment arrangements.

At 60 days a letter will be sent stating that payment in full within one week is do or you will have to appear before a financial committee (4 members) to make arrangements. If you do not make arrangements within one week (7 days), the student(s) will be suspended till arrangements are made with the financial committee.

**Refund Policy Concerning Absences/School Holidays & Withdrawals:** The school expenses continue, regardless of attendance. **No** deductions, credits, refunds, or make-ups for absences shall be made or given. Student will be charged his normal fee until the parent has notified the school office in **writing** that their child will be leaving. The undersigned hereby agrees to give the school a **two-week notice**. The undersigned will still be responsible to pay for **two weeks of tuition** after notice is given.

**Release of Student Records Policy:** Accounts must be paid in full before report cards or important documents are released (Example: book fines, library fines, activity fees, tuition etc.).

**Emergency Medical Attention:** In the event of an accident or serious illness of the above-named child, Paradise Valley Christian School or its representatives may call an emergency medical or surgical care unit or any legally qualified physician, if after a conscientious effort, the undersigned cannot be reached.

Paradise Valley Christian School and its employees shall be held harmless from any liabilities otherwise resulting from any act of omission made in connection with any such emergency services and care as may, in the opinion of Paradise Valley Christian School, its employees, or attending personnel, be considered necessary under the circumstances.

The undersigned shall reimburse Paradise Valley Christian School, its employees, or attending personnel for any funds disbursed pursuant to such services and care. The undersigned hereby **agrees not to hold Paradise Valley Christian School liable** in case of an accident, while in route to, or from, either location or any other school activity.

**Liability for Injuries:** The undersigned agrees not to hold Paradise Valley Christian School or its employees liable for any accident or injury of the above-named child occurring at or near the school.

**Discovered Illness:** Paradise Valley Christian School and its employees are authorized to give the above child daily health examinations and may refuse admittance to said child at the sole discretion of said school or its employees, if admittance would in any way jeopardize the health, safety, or welfare of any child. In the event the above named is found to have any symptoms of a serious or communicable disease other than a cold at any time during the school session, the undersigned will be notified and thereby agree to have said child picked up immediately.

**Medical Information:** Paradise Valley Christian School **will administer** medicine prescribed by parent or physician only if proper paperwork is completed (family must provide the medicine). Paperwork on medication must be current (forms in office).

**Pictures:** The undersigned agrees to allow the above named child's picture to be used in Paradise Valley Christian School newspaper, year book, school ads, and local, city and county newspapers and television.

**Hours Open:** The undersigned agrees to bring the above named child at the appropriate time depending on which program the child is enrolled in. Students should not arrive before 7:30 am and must be picked up by 3:05.

Before School	7:30 am to 7:45	Flex hours apply depending on hours need.
Jr. High	8:00 am to 3:00	Arrive after 7:45; Picked up by 3:05

**Field Trips:** The undersigned hereby agree to have the above named child participate in supervised field trips to nearby points of interest away from school and consent to have the child walk or ride, as the case may be, in transportation furnished by the school or parents. Each individual parent, if needed, will furnish car seats.

Fees that occur will be the responsibility of each parent unless otherwise notified. The school will always try to notify the parent before the day of the field trip. Special permission slips pertaining to that field trip will be required unless the child **did not** notify the parent. A text message or email will then be required before participation in the activity will be allowed.

**Christian Bible Statement:** Paradise Valley Christian School is a school that believes in the Bible. Each day your child will be exposed to biblical principles. Memorization of God's Word is a vital part of our Bible teaching program. The undersigned hereby agrees to allow the above named child to participate in the Bible learning activities throughout the day.

This application shall not be a valid contract until signed and accepted by the authorized representative of P.V.C.S. Once it is so accepted, the covenants herein contained shall bind and insure to, the undersigned, their respective heirs, executor, administrators, successors, and assignees.

**I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE SAID TERMS AND CONDITIONS OF THE ABOVE CONTRACT.**

**I HEREBY AGREE TO ABIDE BY THEM.**

\_\_\_\_\_  
Date                      Father's Signature                      Mother's Signature                      Guardian's Signature

\_\_\_\_\_  
Date                      Accepted by: \_\_\_\_\_  
Principal or Approved Staff of P.V.C.S.